QSS/OASIS Retirement Seminar
sponsored by QSSUG Finance/Personnel Committee
hosted by Merced County Office of Education

Retirement – sponsored by the QSSUG Finance/Personnel Committee

QSS/OASIS Customer Education

Summary

A feature overview of the QSS/OASIS HR/Retirement Software:

- Using HR Code Maintenance and HR Code Maintenance #2 to maintain Retirement Master Files
- Using the Retirement module for Retirement-specific setup
- Maintaining Pay Lines using the Employee Maintenance module
- Running and reviewing Payroll Retirement pre-lists
- Generating pre-payroll Retirement data files for pre-payroll audit
- Loading post-payroll records into the Retirement system
- Reviewing and editing Retirement records prior to STRS/PERS submission
- Submitting files to STRS and PERS
- Importing STRS and PERS data into Retirement using QCC

When and Where

- **Thursday, October 10, 2019** from 9:00am to 4:00pm (Pacific). Presenter: Don Hemwall.
- **Merced County Office of Education, Room J-2.** https://www.mcoe.org
- Contact Ubence Quevedo at uquevedo@mcoe.org with questions about the Merced, CA area.

Intended Audience

Payroll staff; Retirement staff; HR staff; Chief Business Officials; Technical Support staff; other staff interested in learning more about QSS/OASIS Retirement/Payroll.

Cost

- **Members** of the QSSUG F/P Committee: **$25** per participant
- **Non-members** of the QSSUG F/P Committee: **$250** per participant.
- For QSSUG F/P membership inquiries, contact your IT staff or a **Committee co-chair** (Richard Aldover, RAldover@sccoe.org or Sherry Hansen, SHansen@scoe.net).

Registration and Payment

- Complete the registration form included with this flyer. Registration deadline is **Friday, October 4, 2019.** Registrations accepted on a first-come, first served basis. **COE's should use <u>one form for all registrants under their jurisdiction</u>**. Last-minute substitutions permitted. **<u>No refunds made for cancellations</u>**.
- Prior to the seminar:
  - **<u>Email</u>** a Purchase Order made out to Harris School Solutions, 2011 Renaissance Blvd, Suite 100, King of Prussia, PA 19406) to HSSPSTeam@HarrisComputer.com ***OR*** mail **one** check (payable to **Harris School Solutions**) to **Harris School Solutions, PO Box 74008484, Chicago, IL, 60674-8484.**
  - *Before mailing, write the name and date of the seminar on your check, and e-mail scanned images of the check <u>and</u> registration form to: HSSPSTeam@HarrisComputer.com.*